Memorandum

TO: Ad Hoc Committee   Date: May 10, 1972
           for Political Research Data

FROM: Gerhard Friedrich
           Dean, Academic Planning

           John Harrison, Director
           Division of Information
           Systems

SUBJECT: Draft of ICPR Agreement

At the meeting on May 5th at Los Angeles, the Ad Hoc Committee
requested the Chancellor's Office draft an agreement between CSUC
and the Inter-University Consortium for Political Research (ICPR).
This draft covers the following points:

    1. Representation scheme for the campuses;

    2. Governing structure to be used by CSUC;

    3. Mechanism for dissemination of information;

    4. Participation and faculty interaction;

    5. Summer workshop participation;

    6. Costs.

1)   CSUC proposes to set up a Co-ordinating Council consisting of
     a representative from each of the 19 campuses plus two ex-officio
     members from the Chancellor's Office.

2)   This Council shall be charged with:

     a. The selection of the ten voting members for the annual con-
     ference of the ICPR;

     b. The selection of attendees for the summer workshops:

c. The co-ordination of internal workshops for CSUC faculty
    and students;

d. The promotion of development of common curricula;

e. The establishment of priorities for and co-ordination of
    the development of software systems and data bases;

f. The promotion of participation by diverse disciplines and
    multidisciplinary work with these data methods;

g. The Co-ordinating Council shall authorize such special
    interest groups and subcommittees as it needs to perform
    its functions;

h. Additionally, the campus representative shall be responsible
    for co-ordinating requests for data from their campus, pro-
    moting the use of this resource, and ensuring that some
    consultation procedure for users exists on the campus.

3) Requests for data shall normally be routed through the campus
    representative to the data co-ordinator in the Division of
    Information Systems, Chancellor's Office. The co-ordinators
    shall ensure that the requested data is not already available
    within the system, but they shall in no way censor requests.
    This function is performed to ensure that ICPR is not besieged
    with multiple requests for the same information. Also, if the
    data is available, we can respond more quickly within the system
    than a response can be obtained from ICPR. In no event shall
    Information Systems require over two working days from receipt
    to responding to the request. The campus co-ordinator and the
    requestor will be notified of the action taken by Information
    Systems.

    Information Systems shall support the campuses in answering
    routines questions about data processing methodology, techniques
    available, and similar areas, but shall not interfere with the
    individual faculty members necessary right to contact ICPR
    directly for assistance.

4) Under the general policy of the Co-ordinating Council, system-
    wide faculty interest groups will be encouraged to develop
    applications, create or give guidance to the creation of software

packages, and recommend specific packages to be supported on the Regional Data Center Timesharing computer and Batch computer.

5)   A maximum of 38 attendees to the summer workshops in Michigan will be selected by the Co-ordinating Council. Any faculty wishing to attend must submit an application to the Council which will select attendees on an equitable institutional and departmental basis.

Information Systems shall also inform the campuses and campus representatives of news, of novel uses of the data, and other items of interest. The Information Systems Newsletter is an existing monthly publication which will be used initially for this purpose, since it gives general and specific coverage to items of interest relating to the field of computation.

6)   A tentative price of $30,000 has been discussed between ICPR and the Ad Hoc Committee of CSUC. It is understood that this or any other dollar figure is pending approval of higher authority.

JGH:RF:dar