

BYLAWS, revised October 14, 2016

ARTICLE I: Name

This organization shall be known as the California State University Social Science Research and Instructional Council (hereinafter referred to as the Council).

ARTICLE II: Objectives

1. To encourage the use of quantitative methods in the teaching of social sciences to undergraduate and graduate students.
2. To facilitate social science research.
3. To support the development of quantitative literacy of students and faculty.
4. To support and implement the collection and distribution of *social science data and computer-aided instruction*.

ARTICLE III: Meetings

Insofar as possible, the Council shall meet at least three times in each academic year (fall, winter, and spring). Members may be present in person or via teleconference, online conferencing, or other virtual means.

ARTICLE IV: Membership and Voting

1. Each campus shall appoint at least one representative to the Council, and may appoint one or more alternate representatives. Alternate representatives shall have full rights and responsibilities when acting as such. Past Council chairs who no longer serve as campus representatives but who remain affiliated with the CSU system may serve as ex-officio, non-voting members of the Council.
2. At Council meetings, a quorum shall consist of representatives from a majority of those campuses that have appointed representatives. If more than one representative from a campus is present, each shall have a fractional vote.
3. At Council meetings, decisions on all issues (except for suspension of the Bylaws) will be by a majority of the Council members present and voting, provided that a quorum is present. If a quorum is not present, the vote shall be supplemented by electronic voting where appropriate.

ARTICLE V: The Chair

1. The chair is elected during the winter meeting to serve a three-year cycle. The elected person will serve as chair-elect during his or her first year, as chair during the second year, and as past chair during the third and final year of service. Each year of the cycle will begin on July 1.
2. If the chair should become vacant, the chair-elect will become acting chair. If the chair-elect has not yet been chosen or is unavailable, the most recent past chair available will become acting chair. If the vacancy is temporary, the acting chair will serve until the chair returns. If the vacancy is permanent, the acting chair will serve until the next Council meeting, at which time a new chair will be elected for the remainder of the term of office.
3. Subject to ratification by the Council, the chair will appoint an executive committee to advise the chair. The executive committee shall be authorized to act on behalf of the Council when it is necessary to make decisions between Council meetings. Any such decisions shall be made with maximum feasible communication and consultation with the full Council.

ARTICLE VI: Attendance at Biennial ICPSR Meeting in Ann Arbor

According to the terms of the agreement with ICPSR in Ann Arbor, CSU is entitled to send up to ten participants to the Meeting of Official Representatives of ICPSR. Selection will be as follows:

1. The Council chair at the time of the ICPSR Meeting shall be one of the representatives attending the ICPSR meeting. If the Council chair or other designated attendees are unable to attend, the campus next in line on the rotating list will be designated.
2. The Council will select the other campuses on a rotating basis at the spring Council meeting prior to the ICPSR meeting. If a campus entitled to send a representative cannot do so, the campus will not lose its position on the rotating list.
3. As many participants will be funded to attend the ICPSR meeting as can be supported by ICPSR or Non-ICPSR funds.
4. If any campus is not represented at a minimum of one Council meeting during the academic year prior to the ICPSR meeting, that campus will be moved to the bottom of the rotation list.

ARTICLE VII: Amendments

Amendments to these Bylaws shall be adopted by representatives of an absolute majority of the campuses that have appointed representatives. Proposals for amendment shall be submitted to Council members in advance of one of the regular meetings.

ARTICLE VIII: Suspension of Bylaws

At any Council meeting at which a quorum is present, the Council may, by a two-thirds vote of those present and voting, suspend all or a portion of the Bylaws. The motion to suspend shall indicate the duration of the suspension.