SSRIC Spring 2010 Business Meeting Minutes – May 1, 2010  
CSU Fullerton

1.                   Student Research Conference

Winners of the three awards were:Grad: Andria Black – Long Beach; Undergrad: Mark Ocegueda – San Bernardino; Quantitative: Daniel Krystosek – Sacramento

Suggestion was made to limit sessions to 3 papers, if time is shorter than an hour and 15 minutes or so.

For future conferences, the suggestions were also made to make the criteria for the papers very clear, and to make it clear that the presentations themselves are more for practice, and that the awards are strictly based on the papers. Also, using some type of quantitative rubric, based on readability, etc.

Another suggestion is that we can email out any specialized papers, and perhaps read the papers a little bit sooner, to leave a couple days to seek a specialist’s opinion.

There is a need for defined criteria, in order to know which departments should be invited most rigorously, and who may not be as good a fit.

Campuses who had a lot of submissions offered some of the techniques that they used to solicit papers: these included (1) sending the email solicitation to the list for SPSS users…At Long Beach a lot of classes are doing poster sessions, etc. so the conference is in line with other efforts; sent out to all the Deans, and personally announced the conference at Deans/chairs meetings.

Question was raised about whether a letter is sent to students, thanking them for participating. Could develop a template for a letter for students who actually participated.

Jose mentioned: CAMPUS REP could also email students to find out where they heard about conference and then email the faculty to thank them!!

Question was raised about putting posters in call, and seeing whether there are submissions.

2.                   Consortium of Applied Social Science Research Centers (Ed)

Some of the Research Centers are experiencing difficulties staying open.

Ed gave an update on what is happening with the consortium.

The consortium now has a brochure, a roster, a list of resources for each center in the consortium, and plans to have a website sometime in 2010-11.

3.                   Field report (Ed)

There were two tied proposals based on the committee’s work. The proposals were discussed, it was determined that the reps from the campuses of the two involved faculty would not vote. After discussion, a unanimous vote yielded one proposal to award the faculty fellowship to. They will get 12 question credits, but the stipend and the additional 6 questions that have been given in the past will not be given. The Field Faculty Fellow for 2010-11 is Professor Kimberly Nalder (CSU Sacramento).

4.       Summer program

Pat Jennings was the summer program “czar” and Ellen reported on her behalf that there was one faculty proposal and one graduate student who had expressed interest. Ellen said she would check back with Pat and find out if the faculty member’s proposal was adequate, in which case this proposal would be given preference in terms of having bigger pay off back to the CSU as a system.

5.       Workshops –

Completed: seven workshops on five campuses (Bakersfield, Fresno, Fullerton, Humboldt, San Bernardino).

To be scheduled:

Northridge (Fall, TBA)

Long Beach (Fall, Databases)

San Bernardino (Fall, Data in the classroom)

Fullerton (Maybe Summer, SDA)

SLO (Data in classroom or databases)

Stanislaus (Fall, Databases and SPSS)

San Jose (Fall, Database)

Ed and John are going to do a workshop on Elluminate in late September or early October, with a combination of databases and data in classroom.

Reps are encouraged to get experience running workshops so that there is a larger pool of people available to conduct workshops.

6.       Budget for 2010-11 – Fees for Roper have gone up from $13,000 to $19,500

Budget was M/S/P

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Proposed Social Science Research and Instructional Council Budget, 2010-2011** | | | | | |  |
|  |  |  |  |  |  |  |
| **Expeditures** | |  |  |  |  |  |
|  |  | **2006-2007** | **2007-08** | **2008-09** | **2009-10** | **2010-11** |
|  |  |  |  | **Revised** |  |  |
| **Data Subscriptions** | |  |  |  |  |  |
|  | ICPSR | $108,457 | $109,453 | $110,629 | $111,715 | $112,800 |
|  | Field | $57,000 | $60,000 | $60,000 | $60,000 | $60,000 |
|  | Roper | $11,500 | $12,500 | $13,000 | $13,000 | $19,500 |
| **Subtotal** |  | **$176,957** | **$181,953** | **$183,629** | **$184,715** | **$192,300** |
|  |  |  |  |  |  |  |
| **Web & Access Services** | |  |  |  |  |  |
|  | Berkeley | $1,500 | $1,500 | $1,500 | $1,500 | $1,500 |
|  | SFSU | $6,000 | $4,500 | $0 | $0 | $4,000 |
| **Subtotal** |  | **$7,500** | **$6,000** | **$1,500** | **$1,500** | **$5,500** |
|  |  |  |  |  |  |  |
| **Travel** (SSRIC meetings, workshops, etc.) | | **$17,000** | **$15,000** | **$7,500** | **$0** | **$0** |
|  |  |  |  |  |  |  |
| **Conference calls** | |  |  |  | **$200** | **$200** |
|  |  |  |  |  |  |  |
| **Conference & Meeting Expenses** | | **$1,800** | **$2,300** | **$2,300** | **$2,300** | **$2,300** |
|  |  |  |  |  |  |  |
| **Program Initiatives** | |  |  |  |  |  |
|  | TR Fellowships | $3,000 | $0 | $0 | $0 | $0 |
|  | SDA | $6,350 | $6,250 | $0 | $0 | $0 |
|  | SSRIC Newsletter | $0 | $0 | $0 | $0 | $0 |
|  | Student Research Journal | $3,350 | $0 | $0 | $0 | $0 |
|  | National Study of the Changing Workforce | $550 | $0 | $0 | $0 | $0 |
| **Subtotal** |  | **$13,250** | **$6,250** | **$0** | **$0** | **$0** |
|  |  |  |  |  |  |  |
| **Total** |  | **$216,507** | **$211,503** | **$194,929** | **$188,715** | **$200,300** |
|  |  |  |  |  |  |  |
| **Revenue** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| ***Note:*** *The Chancellor's Office agrees to fund the shortfall in revenue between revenue from* | | | | |  |  |
|  | *campus dues and budgeted expenditures. The SSRIC agrees to continue its efforts to* | | | | |  |
|  | *maximize campus subscription revenues.* |  |  |  |  |  |
|  |  |  |  | % of total budget | |  |
| Maximum possible revenue from dues for 2010-11 | |  |  | paid by CO |  |  |
| (rates continue to increase by 5% in 2010-11 and all | |  |  |  |  |  |
| campuses subscribe except Maritime) | | **$176,092** |  |  |  |  |
| Minimum Chancellor's Office contribution (shortfall) | | **$24,208** |  | **12.1%** |  |  |
| for 2010-2011 | |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Revenue from dues for 2009-10 | | **$167,707** |  | **11.1%** |  |  |
| Chancellor's Office contribution (shortfall) | | **$21,008** |  |  |  |  |
|  |  |  |  |  |  |  |
| Revenue from dues for 2008-2009 | | **$149,732** |  | **23.2%** |  |  |
| Chancellor's Office contribution (shortfall) for 2008-2009 | | **$45,197** |  |  |  |  |
|  |  |  |  |  |  |  |
| Revenue from dues for 2007-2008 | | **$142,602** |  |  |  |  |
| Chancellor's Office contribution (shortfall) for 2007-2008 | | **$68,901** |  | **32.6%** |  |  |

7.       SSRIC meetings for 2010-2011 will, again be held for one day only (tentatively Fridays).

**The planned sites for 10-11 are:**

Fall (tentatively early October):  Sacramento (Ellen Berg)

Winter (tentatively early February): Channel Islands (Billy Wagner and Steve Stratton)

Spring (tentative May): San Jose (Rich Taketa)

8. SSRIC Committees:  The following members are the contacts for SSRIC subcommittees:  
Executive committee will be: Greg (chair), Ed, and Josh. John will serve during the Fall semester, with Lori serving in the Spring. Ellen will be on call as needed.

a. Teaching Resources: Gene Turner  
b. Field: Ed Nelson  
c. DIVA: Kathy Naff, Lori Weber  
d. Web Liaison: John Korey  
e. Workshops: Ed Nelson  
f. Newsletter: Ed Nelson  
g. Summer Program Liaison: Greg Bohr

9. **Announcements:**

John Korey had a suggestion to be sure to address e-mails to make it clear whether they are being sent to just SSRIC reps, or being sent to campus long lists. One suggestion is to use the SSRIC template for the e-mail if it is going out to long lists, but not do that if is just going to reps. Another suggestion made at the meeting was to insert a note at the end of each email indicating to whom it was sent.

The issue of offering to provide reps with letters for their ARTP files was brought up. Ed will provide the template he used in 2006 to Ellen, and she will check with reps about the need for that.