**SSRIC MEETING MINUTES**

**Friday, May 6, 2016**

**Present:**

Ginger Shoulders (San Diego), Tim Kubal (Fresno), Billy Wagner (Channel Islands), Stafford Cox (Long Beach), Aya Ida (Sacramento), Ed Nelson (at large), Lori Weber (Chico), Matt Jarvis (Fullerton), Eric Vogelsang (San Bernardino), Marcela Garcia-Castañon (San Francisco), Jill Yamashita (Monterey Bay), Nancy Hudspeth (Stanislaus), John Korey (at large), Regan Maas (Northridge), Rhonda Dugan (Bakersfield), Gilbert Garcia (Los Angeles), and Brian Gillespie (Sonoma)

9:14 – call to order

* **Approval of Agenda – *approved***
* **Winter 2016 Meeting Minutes – *approved*** 
  + Revisions to the minutes
    - Add attendance to the minutes
* **Social Science Student Symposium 2016 – Ginger Shoulders** 
  + Went very well
  + 63 presentations given.
  + All the award winners were present.
  + 18 campuses represented.
  + 7 additional student attendees (non-presenter), 10 guests (faculty?)
  + Over 90 students registered initially, but quite a few students didn’t show. Stafford and Ginger will look into who were likely not show.
  + **Action Proposed**: Make it clearer that first 2 authors of the team presenters can receive the travel award.
  + **Action Proposed**: Campus rep should communicate with presenters who didn’t show up to see what happened.
  + **Action Requested:** Campus reps need to email Stafford the amount of reimbursement that they will be requesting (though the actual reimbursement will be processed at each department office)
* **Paper Review and Awards Committee 2016 – Gilbert Garcia** 
  + Future discussion items were suggested.
    - How we pick the committee members
    - We need to rethink the process of selecting the winning papers because of the different levels of sophistication in terms of methodology section of the paper between undergrad and grad.
    - Categories might need to be revised (e.g., Quantitative papers have twice the chance to win the award than qualitative one; there were quite a few sophisticated qualitative projects submitted this year).
      * Idea#1: Rather than calling it a quantitative paper award, call it as “methods” paper to be inclusive of various methodologies used in students’ projects.
      * Idea#2: Mission of SSRIC is to promote quantitative literacy of social science students, therefore, it makes sense that quantitative papers have higher chance of winning.
      * Idea#3: Change the categories to undergrad methods award, undergrad quantitative research award, grad methods award, and grad quantitative research award.
  + **Action Proposed:** Award Committee to come up with the specific proposals by next business meeting.
  + **Action Proposed:** Revise the instruction more clearly. For example, page limit, perhaps state, “Please move your charts and tables in the appendices.”
  + **Action/Discussion Item Proposed for the committee:** Consider requesting a full paper rather than an abstract
* **Reports** 
  + **Executive Committee 2016-2017 – Regan Maas** 
    - Plans for the next year:
      * Currently working on creating the next year’s executive committee.
  + **Web Liaison Committee - Tim Kubal** 
    - Talked to Andrew and his staff – they don’t have the resource (staff) to do upgrades as much as we had wanted, but were able to do most.
      * The website will be more mobile friendly.
    - Still waiting to hear about the cost issue.
  + **Interdisciplinary Program Task Force - Billy Wagner** 
    - Online courses that can be taken by students at any CSU campus, and will be consulting inputs.
  + **Field Faculty Fellowships - Ed Nelson** 
    - 3 reviewers this year: Bruce Brown (Pomona), Susan Garfin (Sonoma), Charles Gossett (Sacramento)
      * Proposal to recommend – *support and opposition for the death penalty*
      * Alternate *– information sources and voting on ballot measures*
    - **Action Proposed:** Language on the instruction and/or FAQ must be revised to solve the following issues raised. Perhaps include sample of awarded questions or proposals. General timeframe should be explained.
      * Issues that need to be clarified on the instruction.
        + Question counting – “select all that apply” question count as more than one question.
        + Timing of when the questions will be run on the Field poll. Fellows do not have a choice in the timing of the poll.
  + **CalSpeaks Proposal – Ed Nelson**
    - Ongoing survey of public opinion in California. Surveys are conducted by the ISR at CSU Sacramento 9-12 times a year. Survey panel.
    - David Barker (Sacramento) proposed CSU Fellowship via the Chancellor’s Office (i.e., propose 10 questions on the survey - $350 per question -- $3,500 per survey; 3-4 awards)
      * Requested us to propose the idea to the Chancellor’s Office and ask them to fund the fellowships.
    - Ed proposed that the council handle screening and reviewing of the proposals, but conduct this process just like the Field Faculty Fellowships (i.e., recruit outside blind reviewers to review).
      * Move to support the proposal (We support the administration of the CalSpeaks Fellowship) – ***approved***.
    - **Action Proposed:** Ask David Barker the following questions.
      * Will the data be publicly available?
      * Can the questions be split up across several surveys?
    - **Action Proposed:** Taskforce to develop a specific proposal
      * Taskforce: Matt Jarvis, John Korey, Marcela, Ed Nelson, Aya Ida
    - Stafford will email David that the taskforce was formed and will get in contact with him.
  + **ICPSR Summer Workshops 2016 - Greg Bohr** 
    - **Action Requested**: Find your copy of the announcement flyers and spread the announcement at your campus
    - **Action Proposed**: Lori to explore more ways for the SSRIC to be involved in ICPSR.
      * We should contact the director of the ICPSR with our concerns that SSRIC should be more involved in ICPSR council.
      * SSRIC Rep to ICPSR OR meeting
    - Action Item Proposed for the Next Year: Campus reps should consider attending the OR meeting in October 2016 to represent SSRIC there.
  + **Bylaws Committee – Stafford Cox** 
    - Stafford proposed that the committee to meet over the next 3 months to work on the bylaws.
    - Bylaws will be proposed in the Fall 2016.
      * Stafford proposed the three-year process for the chair position: Chair-Elect, Chair, and Past-Chair.
      * Motion to create a chair-elect position and elect Tim Kubal to be the Chair-Elect (chair-elect in 2016-17, Chair 2017-18, and Past Chair in 2018-19). – ***approved***.
      * At the winter meeting (February 2017), we will elect the new Chair-Elect for AY17-18.
    - Members: Stafford Cox (Long Beach), Rhonda Dugan (Bakersfield) and John Korey (at-large)
* **CSU Chancellor’s Office Executive Order 1103 – Stafford Cox** 
  + **Action Requested:** If it is not done yet, campus reps must submit the online general information form.
  + **Action Proposed (p. 3):** Delete “clients and” on the last item on the Mission Statement on the SSRIC Strategic Plan. Delete “California State University and its campuses” and replace it by “CSU SSRIC” in the SSRIC Vision Statement.

(Note: minutes from this point forward taken by Matt Jarvis)

* + **Action Proposed (p. 7):** Drop numbers from item 2.2 and use range.
  + **Action Proposed (p. 7):** Change “promote” to “increase” from item 2.3 and drop specific 5% references out of 2.3, 2.4, 2.5, and 2.6.
  + **Action Proposed: (p. 7):** Change “directed” to “mentored” in item 2.4
  + **Discussion:** Under “Suspension/dissolution” section, what is item 1a about? Why is this wanted?
  + **Action Proposed (p. 9):** Add “as an affinity group” to the document
    - Purpose: to indicate conditions for the Chancellor’s Office procedures for being an affinity group, not for getting rid of the Council itself. The Council discussion on this point was along the lines of making sure that our status as an affinity group wouldn’t affect our status as an organization.
  + **Action Proposed (p. 10):** Add “related to S4 and database” to item #4. Remove #5. Item #6 becomes #5.
  + **Motion to approve the** [**Five Year Strategic Plan**](http://ssric.org/files/Five_Year_Strategic_Plan_2016-2021.pdf) **as amended** (Stafford, seconded by Brian: passed unanimously)

* **Budgets** 
  + **2015-2016 Review**
  + **2016-2017 Update** 
    - Review and update were accepted
    - Review (Winter Meeting) Motion passed to approve the proposed 2016-2017 budget whereby it will not exceed $235,986.
    - Travel funds account will continue at CSULB.
* **Calendar 2016-2017** 
  + **Fall meeting: (tentative)** Northridge, October 14
  + **Winter meeting:** January 27, 2017
  + **Spring meeting:** No date or location set. Discussion about the viability of Fresno. A number of members indicated they would continue discussions and forward suggestions to SSRIC Chair/Exec Comm over the summer.
* **Usage Statistics and Service - ICPSR, Field, Roper, Website**
  + We need to actively promote the usage of the Roper and Field. We will need to generate numbers or SSRIC will consider the alternatives.
  + Goal displacement. We need to show sustained usage. We need to identify faculty who can build the subscription in their curriculum, but also ask when the usage justifies the cost.
  + The CO is no longer paying for the subscriptions. Campuses might pay for a sustainable symposium.
* **Newsletter, Workshops and Facebook (Ed Nelson)** 
  + SSRIC considers having a Facebook presence
  + We need volunteers for an SSRIC Facebook moderator
  + Can we put our teaching resources on Facebook?
* **Adjournment 12:56 pm.**