

# **Bylaws**

## **ARTICLE I: Name**

This organization shall be known as the California State University Social Science Research and Instructional Council (hereinafter referred to as CSU, SSRIC or Council).

## **ARTICLE II: Objectives**

1. To encourage the use of quantitative methods in the teaching of social sciences to undergraduate and graduate students.
2. To support and implement the collection and distribution of social science data and computer-aided instructional materials, and to disseminate information related to them.
3. To support and implement the use of computerized projects in the CSU curriculum.
4. To support and implement the quantitative skills of students and faculty in the CaliforniaStateUniversity.

## **ARTICLE III: Membership and Voting**

1. Each campus shall appoint one representative to the Council, and may appoint an alternate representative or first and second alternate representatives. Alternate representatives shall have full rights and responsibilities when acting as such. Past Council chairs who no longer serve as campus representatives but who remain affiliated with the CSU system shall serve as ex-officio, non-voting members of the Council.
2. Decisions on all issues will be by a majority of the council members present and voting, provided a majority of the members is present.
3. Participation in Council deliberation may be expanded to include other members of the CSU community.

## **ARTICLE IV: The Chair and Committees**

1. At the Winter meeting, the Council will select a chair to serve for the next year beginning the first day of July.
2. If the chair should become vacant, the chair-elect will become acting chair. If the chair-elect has not yet been chosen or is unavailable, the most recent past chair available will become acting chair. If the vacancy is temporary, the acting chair will serve until the chair returns. If the vacancy is permanent, the acting

chair will serve until the next business meeting, at which time a new chair will be elected for the remainder of the term of office.

3. There shall be a CSU, SSRIC Field Committee for the Field Poll, which will function in the following way:
  1. The Committee will consist of a chair and two additional members appointed by the Council.
  2. The chair is responsible for announcing to CSU faculty the possibility of including questions on the Field Poll and for reviewing question proposals that are received by CSU faculty.
  3. Each proposal shall be anonymously reviewed by at least three reviewers to be selected by the members of the Field Committee.
  4. No proposal shall be reviewed by a faculty member for a campus from which the proposal is received.
  5. CSU, SSRIC will determine the structure and format of question proposals. Instructions concerning structure and format shall be included in the requests for proposals.
  6. At each meeting, the chair will report to the Council on the progress and status of Committee activities.
  7. The chair is responsible for announcing to the CSUC faculty the procedures for applying for the Field Student Intern and the Field Faculty Fellow. The chair shall report the committee's recommendation to the SSRIC for approval.

#### **ARTICLE V: Meetings**

There shall be at least three meetings of the council in each academic year.

#### **ARTICLE VI: Summer Training Programs, Ann Arbor**

1. Any council member may nominate participants.
2. Both faculty and students will be considered eligible applicants.
3. Under the assumption that elementary training in research methods is readily available within the CSU, preference will be given to those applicants qualifying for the more advanced programs.
4. The Council will attempt to insure that each campus is represented.

#### **ARTICLE VII: Attendance at Biennial ICPSR Meeting in Ann Arbor**

According to the terms of the agreement with ICPSR in Ann Arbor, CSU is entitled to send up to ten participants to the Meeting of Official Representatives of ICPSR. Selection will be as follows:

1. The CSU, SSRIC Chair at the time of the ICPSR Meeting shall be one of the CSU, SSRIC representatives attending the ICPSR meeting. If the Council Chair or other designated attendees are unable to attend, the campus next in line on the rotating list will be designated.
2. The Council will select the other campuses on a rotating basis at the Spring Council meeting prior to the ICPSR meeting. If a campus entitled to send a representative cannot do so, the campus will not lose its position on the rotating list.
3. As many participants will be funded to attend the ICPSR meeting as can be fully supported by ICPSR or Non-ICPSR funds.
4. If any campus is not represented at a minimum of one SSRIC business meeting during the academic year prior to the ICPSR meeting, that campus will be moved to the bottom of the rotation list.

#### **ARTICLE VIII: Amendments**

Amendments to these By-Laws shall be adopted by an absolute majority of the members of the Council. Proposals for amendment shall be submitted to Council members by mail in advance of one of the regular meetings.

#### **ARTICLE IX: Suspension of Bylaws**

At any regular meeting at which a majority of the members is present, the Council may, by a two-thirds vote of those present and voting, suspend all or a portion of the By-laws. The motion to suspend shall indicate the duration of the suspension.

*Adopted November 30, 1972.*

*Revised February 13, 1976; May 6, 1977; February 2, 1979; May 3, 1979; May 1983; April 29, 1994; October 7, 1999; February 21, 2003; May 1, 2004, February 4, 2005, May 5, 2006, February 9, 2007.*