2018-01-26: Winter 2018

Minutes, SSRIC Winter Meeting

Submitted by: Stafford Cox

Friday, January 26, 2018, 9:05 am  
Host Campus: California State University, San Francisco

**Attending On-line via Zoom:** Tim Kubal (SSRIC Chair, Fresno), Stafford Cox (Long Beach), Chris Den Hartog (San Luis Obispo), Rhonda Dugan (Bakersfield), Gilbert Garcia (Los Angeles), Marcela Garcia-Castañon (San Francisco), Nancy Hudspeth (Stanislaus), Aya Ida (Sacramento), Matt Jarvis (Fullerton), John Korey (at large; non-voting), Regan Maas (Northridge), John Menary (Dominguez Hills), Ed Nelson (at large; non-voting), Gene Turner (at large; non-voting), Eric Vogelsang (San Bernardino), Lori Weber (Chico) and Jill Yamashita (Monterey Bay).

**Guests:** Trish Morris, CSUS Sociology and will be the CSUS Faculty Representative in 2018-2019. Jackie Brooks, CSUS (Aya)

Patricia Morris - College of Social Sciences & Interdisciplinary Studies, Sociology (916) 278-6522, [morris@csus.edu](mailto:morris@csus.edu)

Jacqueline Brooks, College of Social Sciences & Interdisciplinary Studies, Sociology Department (916) 278-3358, jacqueline.brooks@csu

**Quorum:** (21 subscribing campuses with 11 campuses required for quorum)   
17 representatives in attendance – representing 14 campuses; with 3 at-large members.

**Note:** Recorded votes are *italicized*; motions and action items are in **boldface**, and bracketed statements [supplemental inserts] are to clarify discussion.

1. **Call to Order** (9:19 am) by Tim Kubal, Chair 2017-2018. Zoom used for the first all online meeting.
2. **Approval of Agenda / Minutes / Announcements:**

Liz Nelson’s Memorial will be on Saturday, January 27 at Hope Lutheran Church. Contributions in her honor can be made to Hope Lutheran Church (364 E. Barstow Avenue, Fresno 93710, 559-439-4320), Lutheran Campus Ministry (2311 E. Shaw Avenue, Fresno 93710, 559-224-9051), and Lydia’s House (1572 E. Barstow Avenue, Fresno 93710, 559-436-3434).

Calendar of Events

Symposium and Business Meeting – May 3, 4, 2018 at CSULB

**MOTION: To approve the Winter 2018 Agenda (January 26, 2018)**. *M/S/P (Unanimous - Yeas 14, Nays 0)***MOTION: To approve the Fall 2017 Minutes (October 27, 2017)**. *M/S/P (Unanimous - Yeas 14, Nays 0)*

1. Modules and New Exercises

Ed describes the available new exercises.

<https://www.ssric.org/trd/exercises>

Ed and John are no longer traveling to conduct SSRIC workshops. San Bernardino request for support has not been answered.

Ed requested reps to volunteer to travel or to teach in-house. No one volunteers. Even with travel funds, the interest is low.

John has posted the most recent PowerPoints on past workshops. So, it is suggested that SSRIC representatives conduct their own workshops. Second approach would be to use zoom or online training. Perhaps Zoom could be used to create webinars. Tim suggests always use Zoom to record live training sessions. <http://ssric.org/participate/workshops>

What can SSRIC do that’s unique? John will research what’s out there.

Regan Maas reminds the group that Lynda.com has a wealth of training modules and tutorials. Comacademy is similar service. Eric Vogelsang (2nd year) would organize 10-15 faculty together using PowerPoints. Rather than Zoom by itself, a hybrid approach is of interest.

Webinars should be strongly promoted as in-person workshops become more difficult to schedule.

There is an RFP to produce Instructional Materials. There are three (3) $3,000 awards. Both qualitative and quantitative materials are welcome. R, Stata, and NVivo will perk interest. Is it limited to ICPSR data? No. The data must be public. We should not constraint what data would be used. The deadline is extended to April 6, 2018.

Linda Detterman is quoted as saying 45% of data sets are public. A student can create an ICPSR account to use the public data, without having a campus subscription. ICPSR also has material on its website.

1. CALSpeaks

Tim updates the status of the MOU with CalSpeaks. Matt Jarvis is the chair of the review committee that will evaluate proposals. Matt will assist with the RFP, but the review committee will be independent of the Council. Ed would maintain six reviewers for the Field fellowship. We are still in the speaking phase of CALSpeaks. Matt will begin building a panel of reviewers.

Stafford is positive about faculty applying for the fellowships and that our agreement with CalSpeaks I for over five years.

1. Gene Geisler Fund
   1. Gene has contributed to the SSRIC
   2. Interest earned will take three years to begin using.
   3. We have $7,425 in the Geisler fund
   4. Reducing the awards to $500 and use general fund monies for student travel stipends.
   5. Anyone can contribute to the fund.
   6. Fund is named SSRIC Social Science Student Symposium
   7. The SSRIC Chair is our contact with the CSU Foundation
   8. Students will complete two sets of tax related forms.
   9. Travel stipends will be no more than $100 for off-campus students submitting papers; if we use the $6,000 for the symposium with next to little left for travel stipends, we would cover the students using the CSULB faculty travel fund.
   10. The awards would have to remain at $500 each through 2030.
2. Budget
   1. Subscriptions – July-August – ICPSR fee is set, Roper fee is minor
   2. Do we want to continue the Roper subscription
   3. In 2017-2018 campus fees did not increase. Will the campus fees be lower in 2018-2019.
   4. CalSpeaks and Travel will not be exhausted.
   5. Stafford suggests to pay more than just ICPSR registration fees for travel. Airfare or rental car. The group was not enthusiastic.
   6. Can we use carry-over funds for the web redesign.
   7. Should we consider new databases – sociometrics
   8. Should we increase the instructional materials from $9K to $12K? Yes.
   9. At the end of June, Terie Bostic would like the accounts to move to another campus. Northridge with Regan as SSRIC Chair is the target campus to receive these accounts.
   10. Surplus funds at CSULB will continue to be used for travel expenses and ICPSR Summer Workshop registration fees.
   11. We should maintain some funds for rainy days. 2017-2018 carry-over funds could be significant.
   12. CALSpeaks and Instructional Materials should bring new faculty into the mission of SSRIC.
   13. Do we need an outreach fund?
3. Website Discussion

We need to push the https:// versus http:// as a secure link.

The group discussed having a need to redesign the website.

1. Budget
2. Symposium registration is live as of this week. Most students register in March and April. The Symposium Rules are also released.
3. Chair Elect nominations are open.
   1. Marcela asks for description of duties.
   2. Regan highlights her tasks as staying on top of SSRIC activities.
   3. Eric, Marcela, Francis, Jill, Nancy, Matt Holian. Brian Gillespie has left Sonoma, Kimi and Billy.
4. Request volunteers to committee chair
   1. Instructional Materials Review Committee – Regan Maas will be the RFP contact
   2. CALSpeaks Felllowship Review Committee – Matt Jarvis
5. The committees will be run the same way we ran Field. The chair is a non-voting member, but must secure 5 people from the CSU to serve on the committee

COMMITTEE REPORTS

1. Website Committee
   1. Tim, Ginger, Marcela and John
   2. Recommends that we update the website
   3. The architecture is the same as ten years ago
   4. Michael Harper has resigned and need replacement
   5. SSRIC liaison to SFSU - Ginger and Marcela
   6. Change in webmaster duties
2. ICPSR Summer Program
   1. Chris Den Hartog is the liaison
   2. Qualtrics is used to receive proposals with autoresponse going to Chris
   3. ICPSR Summer Workshops schedule will be
3. Bylaws and Policies Committee – No report at this time.
4. Symposium Awards Committee – Gilbert Garcia
   1. Qualitative Papers – How to recognize student papers
   2. Quantitative Papers –
   3. Can we list qualitative papers on the flyer? Leave it as is. All papers welcome – qualitative and quantitative.
   4. Gilbert requests for additional volunteers
   5. Aya asks if students who graduate in spring for the next year’s symposium. Award funds can only be sent to one’s campus’ financial aid office and if the student has graduated, then they cannot receive the award.
   6. Symposium paper deadline is April 8, 2018, so the committee will not be pressed for time.
5. CALSpeaks – Matt Jarvis will continue as RFP committee chair.
6. OUTREACH COMMITTEE Marcela and Aya
   1. Hootsuite social media
   2. Facebook, Twitter, Youtube, Gmail account
   3. S4 website could have links to social media
   4. Request for announcements and events
   5. SSRIC could tag campus social media sites like facebook.
   6. Suggests that we take pictures during symposium? Hashtag #2018S4
7. Symposium - Stafford
   1. Invites all Council members to symposium
   2. Ask for list of potential Keynote Speakers - James Bergman is an SSRIC Symposium alumni – City Manager at SLO.
   3. Jose Moreno is Mayor Pro Tem of the City of Anaheim and is our backup speaker
   4. Recommends placing announcement on home page.
   5. The FAQs is now titled Official Rules for S4.
   6. The S4 flyer will be emailed starting today
   7. Ask for volunteer moderators
   8. There will be a reception and opportunity drawing
   9. Lodging list is online and brief described – university rates will be include where available
   10. Email the official SSRIC rep travel letter for reps to make travel plans. Check with Terie Bostic if necessary
   11. Autoresponses to faculty member and student attendance email to request who’s cancelling
   12. Invite John Menary to join campus committee
   13. Parking should be at the Pyramid Parking Structure
8. Future Symposiums
   1. 2019 – San Francisco (Chico declines)
   2. 2020 – San Bernardino or Northridge
9. Marketing and Future Image
   1. Our strength to the faculty is ICPSR
   2. Can we raise funds from other sources
10. Adjournment 11:49 am